When telephoning, please ask for: Direct dial

Martin Elliott 0115 914 8511

Email 0115 914 8511 constitutionalservices@rushcliffe.gov.uk

Our reference: Your reference:

Date: Wednesday, 23 May 2018

To all Members of the Council

**Dear Councillor** 

## **AGENDA SUPPLEMENT**

Please note below the additional agenda item for the meeting of the Council to be held on Thursday, 24 May 2018, the agenda for which has already been published.

Yours sincerely

Glen O'Connell Monitoring Officer

**AGENDA** 

7a Leader's Announcements



Rushcliffe Community Contact Centre

Rectory Road West Bridgford Nottingham NG2 6BU

## In person

Monday to Friday 8.30am - 5pm First Saturday of each month 9am - 1pm

By telephone Monday to Friday 8.30am - 5pm

Telephone: 0115 981 9911

Email:

customerservices @rushcliffe.gov.uk

www.rushcliffe.gov.uk

Postal address

Rushcliffe Borough Council Rushcliffe Arena Rugby Road West Bridgford Nottingham NG2 7YG



## **Meeting Room Guidance**

**Fire Alarm Evacuation:** in the event of an alarm sounding please evacuate the building using the nearest fire exit, normally through the Council Chamber. You should assemble at the far side of the plaza outside the main entrance to the building.

**Toilets:** are located to the rear of the building near the lift and stairs to the first floor.

**Mobile Phones:** For the benefit of others please ensure that your mobile phone is switched off whilst you are in the meeting.

**Microphones:** When you are invited to speak please press the button on your microphone, a red light will appear on the stem. Please ensure that you switch this off after you have spoken.



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